



CALL FOR APPLICATIONS FOR SCIENTIFIC AFFAIRS REPRESENTATIVE

The ELTE Faculty of Informatics Students' Union is announcing an open application for the position of Scientific Affairs Representative.

ELIGIBLE APPLICANTS

Any student who enrolled in a programme at the ELTE Faculty of Informatics.

RESPONSIBILITIES

- Representing the Students' Union in scientific and talent management committees, forums, and events concerning the Students' Union
- Maintaining contact with faculty teaching staff regarding research and talent management opportunities
- Informing students about research and project work opportunities at the Faculty, as well as the scientific and professional achievements attained by the Faculty's students
- Assisting in maintaining contact between the Students' Union and student professional organizations, as well as colleges for advanced studies
- Actively participating in the student representation of laboratories at any site upon request
- Maintaining contact with the Cabinet and the Studies Committee, participating in their meetings, and actively assisting their work
- Writing monthly reports during the study and exam periods
- Reporting to the General Assembly at every meeting
- Holding one office hour per week

REQUIREMENTS

Experience in teamwork, openness, strong coordination and communication skills, patience, an inclination toward creative work, a scientific mindset, and an inquiring personality.





EÖTVÖS LORÁND UNIVERSITY
FACULTY OF INFORMATICS
STUDENTS' UNION

APPLICATION PROCESS

Document: A minimum of one typed page about your experiences, motivation, and future ideas. We expect the PDF format material to be sent to the vb@ikhok.elte.hu address; the iroda@ikhok.elte.hu address should also be CC'd.

The subject of the email must be: Inaugural Scientific Affairs Representative application - <name>!

E.g.: Inaugural Scientific Affairs Representative Application - Vidéki Áron

The document must reach a full one-page length using Garamond font, font size 12, with 1.5 line spacing.

Presentation: At the inaugural meeting of the Assembly of Delegates, the applicant must present and may supplement the contents of their application, either purely verbally or using presentation tools. The Assembly of Delegates may then ask questions to further inquire about the applicant's motivation, preparedness, and plans. In the case of multiple applicants, candidates do not attend each other's presentations.

Election: The Assembly of Delegates elects one applicant.

APPLICATION DEADLINE:

September 13th, 2026, 23:59

