



EÖTVÖS LORÁND UNIVERSITY
FACULTY OF INFORMATICS
STUDENTS' UNION
FACULTY SCHOLARSHIP COMMISSION

This translation is only a guidance for the applying. Any problems that arise will be dealt with according to the original document which can be found in Hungarian in Neptun.

ONE-TIME SCIENTIFIC AND PROFESSIONAL SCHOLARSHIP'S ANNOUNCEMENT

The Faculty Scholarship Committee of the Faculty of Informatics of Eötvös Loránd University is announcing a proposal for the One-time Scientific and Professional Scholarship for the 2026/2027/1 semester based on the 2011 CCIV. Section 85 / C (ac) of the Act on National Higher Education, Act No. 51/2007 Coll. (III.26) pursuant to Section 10 (3) and (4) of the Government Decree and Section 93 (4) (a), (b), (f) and Section 96 (6) and Section 101, 102 and 106 of the ELTE Student Requirements System.

THE TYPES OF APPLICATIONS THAT MAY BE SUBMITTED

- One-time Professional Scholarship
- One-time Scientific Scholarship

PURPOSE OF THE APPLICATION

To support the participation of students in scientific, professional, academic competitions and conferences.

WHO CAN APPLY

All students in the Eötvös Loránd University's Faculty of Informatics participating in state-funded/Hungarian state (partial) scholarship and fee-paying/self-financed full-time undergraduate, master's and undivided full-time undergraduate studies, students of the previous system: university and college-level undergraduate studies, higher vocational education, and doctoral training, with an active student status in the semester of the application.

PLACE AND DATE FOR SUBMISSION

The application for scholarship is done through the study system (Neptun), via the application template in the "Requests" submenu of the "Administration" menu item. Applications submitted between September 7, 2026, 08:00 and December 4, 15:59, applications submitted by 15:59 on the 11th of the current month will be evaluated.

CATEGORIES CONSIDERED DURING THE AWARDING OF SUPPORT AND DOCUMENTS REQUIRED FOR PROOF

Only events and activities that have already taken place are eligible for the application. The applicant is obliged to declare what remuneration they received for the applied activity.





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Category	Required documents	Type	Amount that may be granted
Participation in a competition ¹	An invoice in your own name, showing proof of payment. In the case of a free competition, a document bearing the applicant's stamp or signature certifying that he/she has taken part.		up to 40.000 HUF each semester
Participation in a conference	An invoice in your own name, showing proof of payment.	Participant	up to 25.000 HUF each semester
	An invoice in your own name, showing proof of payment AND proof of presentation	Participant and presenter	up to 50.000 HUF each semester
Publishing an article	An invoice in your own name, showing proof of payment.		up to 50.000 HUF each semester
Other professional activity	Documentation proving the applicant's professional activity. If a certificate is attached, it must be stamped or signed.		up to 50.000 HUF each semester
Other scientific activity	Documentation proving the applicant's professional activity. If a certificate is attached, it must be stamped or signed.		up to 50.000 HUF each semester
Field training ²	The enclosed application form and a certificate from the relevant department stating the amount paid per participant, and the amount		Individual assessment

¹ The competition can be a scientific, professional, academic competition, which is not eligible for a regular scholarship from the Faculty Scholarships Committee (ELTE IK KÖB).

² It's only possible to apply for the Field training scholarship, if the applicant has not received a scholarship for the same Field training beforehand.





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	paid by the student for the field trip.		
Study circle ³	Departmental certificate proving the applicant's tutoring activity. A report on the involved topics and tasks must be attached ⁴ .		up to 50.000 HUF

FORMAL REQUIREMENTS

- The Committee processes supporting documents in Hungarian and English. For documents in any other language, a certified translation must be uploaded together with the original document.
- During the evaluation process, the Committee accepts only attachments in PDF, JPG, JPEG, and PNG formats, as well as these documents in ASiC-E file format.

ASSESSMENT

- A maximum of 90 days may elapse between the completion of the event or given activity and the submission of the application. The days of June, July, August, and January are not counted in the 90 days. An exception to this is the field practice scholarship, which can be submitted for field practices completed between February 2026 and September 2026.
- The scholarship awarded in the application means a one-time payment, which can be received in the payment period following the evaluation.
- By submitting the application, the applicant acknowledges that they have not applied for another scholarship with the document included in the application, and the uploaded document is completely identical to the original, and confirms this on the application interface.
- The received applications are evaluated according to the effective legislation, regulations, and this call for application, based on the content of the submitted application and the attached proofs.
- The Committee may, in justified cases, deviate from the amounts specified in the call for application.
- The applications are evaluated by the Committee, and the applicant is notified of the result via Neptun within 8 working days following the adoption of the decision.
- If the applicant's application is incomplete (does not contain the annexes required by this call for application), the Committee may call upon the applicant to supply the missing information. If they do not, or do not fully, comply with the contents of the deficiency notice, or if the replacement arrives outside the application period, the Committee evaluates their application based on the available documents.
- The Committee may request the original copy of the uploaded documents within 5 years from submission. Providing false data, uploading fake documents, or if the applicant fails to present the

³ A student who helps their fellow students gain a deeper understanding of the material of a given subject (group of at least 5 people).

⁴ A report template can be found on ikhok.elte.hu next to the calls for application as a docx.





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original copy in the specified manner and time despite repeated requests, may result in the initiation of disciplinary proceedings.

- The Committee and persons authorized by it are entitled to manage the personal data provided during the application procedure. These data are used exclusively for processing and evaluating the submitted application. The handling of personal data takes place in accordance with the provisions of the ELTE Data Management Regulations.
- Regarding the management and protection of personal data, the applicant may turn to the National Authority for Data Protection and Freedom of Information, and may also seek legal remedy in court.
- An appeal against the decision may be lodged within 15 days of its communication (becoming aware of it), which must be sent to the e-mail address hjb@kancellaria.elte.hu, indicating "For the attention of the Student Appeals Committee" ("Hallgatói Jogorvoslati Bizottság részére"). The activity of the Student Appeals Committee exclusively covers the remedy of legal violations affecting students, as well as decisions contrary to university regulations. As a body acting in the second instance, the Student Appeals Committee cannot exercise equity and does not decide on equity requests. The mandatory content elements of the appeal are: the student's name, Neptun code, residential address, e-mail address, designation of their primary faculty, the identifier of the decision against which they wish to seek legal remedy. The appeal must designate which provision or part of the first-instance decision the student is objecting to. Ezentúl a precise request must be submitted regarding how and for what reason the Committee should modify the contested provision or part of the first-instance decision. The Student Appeals Committee communicates its decision to the student through the Neptun Unified Study System, its resolution is available under the Studies menu – Progress menu item within the Master Sheet tab under Official Entries.
- The payment of the awarded support can only take place if the applicant's bank account number, tax identification number, and place of residence (in Neptun: permanent address) are recorded in Neptun. In the absence of any of these data, payment is not possible. If the applicant does not record or correct the data required for payment in Neptun by the third payment attempt, they lose their eligibility for the scholarship awarded to them.

For more information and questions related to the applications, contact us at osztondij@ikhok.elte.hu or kob@ik.elte.hu!

Budapest, July 30, 2026

ELTE FI Faculty Scholarship Committee





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ANNEX I.

FIELD TRAINING APPLICATION FORM

Name of department:

Name of trainer:

Name of field training:

Date of field training:

Number of days:

List of participant(s):

NAME	NEPTUN CODE

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Signature of Head of Department / Trainer

This document must be kept for 5 years!

