



EÖTVÖS LORÁND UNIVERSITY  
FACULTY OF INFORMATICS  
STUDENTS' UNION  
FACULTY SCHOLARSHIP COMMISSION

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This translation is only a guidance for the applying. Any problems that arise will be dealt with according to the original document which can be found in Hungarian in Neptun.

## REGULAR SCIENTIFIC AND PROFESSIONAL SCHOLARSHIP'S ANNOUNCEMENT

The Faculty Scholarship Committee of the Faculty of Informatics of Eötvös Loránd University is announcing a proposal for the Regular Scientific and Professional Scholarship for the 2026/2027/1 semester based on the 2011 CCIV. Section 85 / C (ac) of the Act on National Higher Education, Act No. 51/2007 Coll. (III.26) pursuant to Section 10 (3) and (4) of the Government Decree and Section 93 (4) (a) and (f) and Section 96 (6) Section 101 and Section 106 of the ELTE Student Requirements System.

### THE TYPES OF APPLICATIONS THAT MAY BE SUBMITTED

- Regular Professional Scholarship
- Regular Scientific Scholarship

### PURPOSE OF THE APPLICATION

To support students who participate in scientific or professional activities beyond that of their academic requirements.

### WHO CAN APPLY

All students in the Eötvös Loránd University's Faculty of Informatics participating in state-funded/Hungarian state (partial) scholarship and fee-paying/self-financed full-time undergraduate, master's and undivided full-time undergraduate studies, students of the previous system: university and college-level undergraduate studies, higher vocational education, and doctoral training, with an active student status in the semester of the application, who participated in professional and/or scientific activities between **9 February 2026 and 6 September 2026**.

Students participating in doctoral training cannot apply with activities credited towards acquiring their doctoral degree! (Applications can be submitted for scientific or professional activities beyond the academic requirements.)

Those receiving the National Higher Education Scholarship cannot apply for the Regular Professional Scholarship, nor can points be awarded for professional activity in their scientific application!

Applications submitted for activities related to the field of the training program qualify as Regular Professional applications.





## PLACE AND DATE FOR SUBMISSION

The application for scholarship is done through the study system (Neptun), via the application template in the "Requests" submenu of the "Administration" menu item. Applications submitted between **08:00 on 21 September 2026 and 15:59 on 27 September 2026** will be valid and accepted. (Deadline for submitting missing documents: October 4, 2026, 15:59)

**During the deficiency correction period, no new applications can be submitted!**

## METHODS OF SUBMISSION

The application may be verified in the following ways:

### **PAPER-BASED VERIFICATION:**

A high-quality photograph or scanned copy of paper documents authenticated with a handwritten signature (and/or official stamp).

### **ELECTRONIC VERIFICATION:**

A PDF document created electronically and authenticated with a digital signature or electronic certification. The electronic signature must be linked to both the signing organization and the individual signer, and must meet at least the requirements of an advanced electronic signature.

### **COMBINED VERIFICATION:**

Cases where both paper-based and electronic verification must be submitted together, in accordance with the formal requirements described above.





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## CATEGORIES CONSIDERED DURING THE AWARDING OF SUPPORT AND DOCUMENTS REQUIRED FOR PROOF

Only events and activities that have already taken place are eligible for the application. The applicant is obliged to declare what remuneration they received for the applied activity.

| Category                            | Required documents                                       |                                                                                                                                                                                                                           |
|-------------------------------------|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Publication                         | Proof of the publication.                                | Data to highlight for professional articles: <ul style="list-style-type: none"><li>- Bibliographical data</li></ul>                                                                                                       |
|                                     |                                                          | Data to highlight for posters: <ul style="list-style-type: none"><li>- Names of the poster's creators</li><li>- Title of the poster</li><li>- Name of the conference</li><li>- Date and location of publication</li></ul> |
| Conference, professional lecture    | Credible proof of participation.                         | Data to include for conference: <ul style="list-style-type: none"><li>- Names of authors</li><li>- Title of the lecture</li><li>- Location, date</li></ul>                                                                |
|                                     |                                                          | Data to include for professional lecture: <ul style="list-style-type: none"><li>- Names of lecturers</li><li>- Title of the lecture</li><li>- Location, date</li></ul>                                                    |
| TDK and competition accomplishments | Credible proof of the result.                            | Data to include for competition results: <ul style="list-style-type: none"><li>- Geographical coverage</li><li>- (Approximated) number of participants</li></ul>                                                          |
| Teaching activity                   | Proof validated by entrusting teacher or their superior. | Data to include in the proof: <ul style="list-style-type: none"><li>- Weekly hours</li><li>- The fact that the applicant hasn't received enumeration</li></ul>                                                            |
| Camp supervision                    | Proof made by the camp leader or the responsible teacher | Data to include in the proof: <ul style="list-style-type: none"><li>- The fact that the applicant hasn't received enumeration</li></ul>                                                                                   |





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|  |  |                                                             |
|--|--|-------------------------------------------------------------|
|  |  | - A typed report that is at least half an A4 page in length |
|--|--|-------------------------------------------------------------|

## FORMAL REQUIREMENTS

- The Committee processes supporting documents in Hungarian and English. For documents in any other language, a certified translation must be uploaded together with the original document.
- During the evaluation process, the Committee accepts only attachments in PDF, JPG, JPEG, and PNG formats, as well as these documents in ASiC-E file format.

## ASSESSMENT

- The Committee will decline any application submitted past the deadline.
- The evaluation happens via a scoring system (Annex I). Points will be given for competition results and events that happened in the previous semester (between 9 **February 2026** and 6 **September 2026**).
- Points can only be given to accomplishments for which the applicant hasn't received enumeration yet.
- The scholarship awarded in the application is for 5 months.
- The awarded amount is determined by the Faculty's Scholarship Committee every semester.
- The Faculty's Scholarship Committee can reclassify applications between the two categories.
- The received applications are evaluated according to the effective legislation, regulations, and this call for application, based on the content of the submitted application and the attached proofs.
- The applications are evaluated by the Committee, and the applicant is notified of the result via Neptun within 8 working days following the adoption of the decision.
- The Committee can only consider documents uploaded using the Attachment button located next to the individual fields.
- If the applicant's application is incomplete (does not contain the annexes required by this call for application), the Committee may call upon the applicant to supply the missing information. If they do not, or do not fully, comply with the contents of the deficiency notice, or if the replacement arrives outside the application period, the Committee evaluates their application based on the available documents.
- In justified cases, the Committee may dismiss the call for the applicant to supply the missing information. In those cases, the application will be rejected right away.
- The Committee may request the original copy of the uploaded documents within 5 years from submission. Providing false data, uploading fake documents, or if the applicant fails to present the original copy in the specified manner and time despite repeated requests, may result in the initiation of disciplinary proceedings.
- The Committee and persons authorized by it are entitled to manage the personal data provided during the application procedure. These data are used exclusively for processing





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and evaluating the submitted application. The handling of personal data takes place in accordance with the provisions of the ELTE Data Management Regulations.

- Regarding the management and protection of personal data, the applicant may turn to the National Authority for Data Protection and Freedom of Information, and may also seek legal remedy in court.
- An appeal against the decision may be lodged within 15 days of its communication (becoming aware of it), which must be sent to the e-mail address [hjb@kancellaria.elte.hu](mailto:hjb@kancellaria.elte.hu), indicating "For the attention of the Student Appeals Committee" ("Hallgatói Jogorvoslati Bizottság részére"). The activity of the Student Appeals Committee exclusively covers the remedy of legal violations affecting students, as well as decisions contrary to university regulations. As a body acting in the second instance, the Student Appeals Committee cannot exercise equity and does not decide on equity requests. The mandatory content elements of the appeal are: the student's name, Neptun code, residential address, e-mail address, designation of their primary faculty, the identifier of the decision against which they wish to seek legal remedy. The appeal must designate which provision or part of the first-instance decision the student is objecting to. Ezentúl a precise request must be submitted regarding how and for what reason the Committee should modify the contested provision or part of the first-instance decision. The Student Appeals Committee communicates its decision to the student through the Neptun Unified Study System, its resolution is available under the Studies menu – Progress menu item within the Master Sheet tab under Official Entries.
- The payment of the awarded support can only take place if the applicant's bank account number, tax identification number, and place of residence (in Neptun: permanent address) are recorded in Neptun. In the absence of any of these data, payment is not possible. If the applicant does not record or correct the data required for payment in Neptun by the third payment attempt, they lose their eligibility for the scholarship awarded to them.

For more information and questions related to the applications, contact us at [osztondij@ikhok.elte.hu](mailto:osztondij@ikhok.elte.hu) or [kob@ik.elte.hu](mailto:kob@ik.elte.hu)!

Budapest, July 30, 2026

ELTE FI Faculty Scholarship Committee





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ANNEX I.

SCORING SYSTEM OF THE REGULAR SCIENTIFIC AND  
PROFESSIONAL SCHOLARSHIP APPLICATION

|     |                 |                            |          |
|-----|-----------------|----------------------------|----------|
| TDK | Local result    | 1st place                  | 5 points |
|     |                 | 2nd place                  | 3 points |
|     |                 | 3rd place                  | 2 points |
|     |                 | Laudation or special prize | 1 point  |
|     | National result | 1st place                  | 9 points |
|     |                 | 2nd place                  | 8 points |
|     |                 | 3rd place                  | 7 points |
|     |                 | Laudation or special prize | 5 points |

|                          |                      |                            |          |
|--------------------------|----------------------|----------------------------|----------|
| Professional competition | National result      | 1st place                  | 7 points |
|                          |                      | 2nd place                  | 6 points |
|                          |                      | 3rd place                  | 5 points |
|                          |                      | 4-10th place               | 1 point  |
|                          |                      | Laudation or special prize | 2 point  |
|                          | International result | 1st place                  | 9 points |
|                          |                      | 2nd place                  | 8 points |
|                          |                      | 3rd place                  | 7 points |
|                          |                      | 4-10th place               | 5 point  |
|                          |                      | Laudation or special prize | 4 points |





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Only one level of a competition result can be applied at a time. If an applicant has already applied with a national competition result during a previous application period and has received regular scientific scholarship, then for the result of the possible international round of that same competition, the applicant can only receive a point difference. Points cannot be given for high school competition results. Competition results not reaching 10th place will be evaluated based on the number of participants.

If the applicant was awarded both a place and a special prize in a competition, they will be given points in a custom evaluation.

|                      |                 |         |            |
|----------------------|-----------------|---------|------------|
| Conference           | Category A*     | Poster  | 8 points   |
|                      |                 | Lecture | 15 points  |
|                      | Category A      | Poster  | 6 points   |
|                      |                 | Lecture | 12 point   |
|                      | Category B      | Poster  | 5 points   |
|                      |                 | Lecture | 10 points  |
|                      | Category C      | Poster  | 4 points   |
|                      |                 | Lecture | 8 points   |
|                      | Not in database | Poster  | 2-4 points |
|                      |                 | Lecture | 2-6 points |
| Professional lecture |                 |         | 2 points   |

The conference lecture and the poster mean that the lecture submitted to the conference has been accepted and is going to appear in the conference's following issue, while the poster is only going to appear in the form of a short essay and poster. In the case that only abstract, or only presentation happens at the conference, it will be evaluated in the form of professional lecture. To determine the categories, we use the conference ranking database of CORE as a base. In the cases of conferences that are not present in the database, we use the conference's statistical data (acceptance ratio, number of participants) for evaluation.

|             |                        |           |             |
|-------------|------------------------|-----------|-------------|
| Publication | Professional article   | Hungarian | 3-5 points  |
|             |                        | English   | 8-10 points |
|             | One with impact factor | Q1        | 20 points   |
|             |                        | Q2        | 16 points   |
|             |                        | Q3        | 14 points   |
|             |                        | Q4        | 12 points   |





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Professional articles both in Hungarian and foreign languages apply to referred scientific periodicals, any other publications are evaluated separately. Points in two separate categories cannot be given at the same time to the same accomplishment. If an applicant has already applied with their accomplishment in a previous application period and received regular scientific scholarship, then for the same accomplishment's following, possibly more highly qualified conference or publication, the applicant can only receive a point difference.

|                   |                                                             |                                   |
|-------------------|-------------------------------------------------------------|-----------------------------------|
| Teaching activity |                                                             | Maximum 5 points                  |
| Other activity    |                                                             | Maximum 5 points                  |
| Camp supervision  | Animator activity (in case of students in teacher training) | 2 points/week (maximum 8 points)  |
|                   | Teaching activity                                           | 4 points/week (maximum 12 points) |

The applicant can only receive points for their teaching activity if they haven't received enumeration for it. We ask that the proof is sent as an attachment to the application. (The form can be found next to the scholarship's announcement.) A typed report that is at least half an A4 page in length with credit from the leading teacher or camp leader is required for camp supervision.

One activity can only be evaluated as a part of one category, and that is the highest category achievable with the result (for example, points will not be given for the presenting of an accomplishment published in an international article in a national poster.) Presenting work from TDK at a professional conference, or an article made from that work count as exceptions. In those cases, the TDK result and the highest scoring professional publishing are both worth points.

In justified cases, the Faculty's Scholarship Committee may diverge from the points listed above.

ELTE FI Faculty Scholarship Committee

